

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

September 15, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair (absent with prior notice), Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Russ called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Paul Made the Motion to approve the September 1, 2016 Non-Public Minutes and the September 8, 2016 minutes as written. Jean Seconded. The Motion carried Unanimously.

IV. NEW BUSINESS:

1. Review for Action: Consent & Signature File as of September 15, 2016:

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|---------|--|---------|
| 9/15/16 | Agreement, Public Safety Building Parking Lot Reconstruction | 052-001 |
| 9/15/16 | Notice to Proceed, Ambrose Brothers, Inc. | 052-001 |

Josh Made the Motion to approve the Consent & Signature File for September 15, 2016, Paul Seconded. The Motion carried Unanimously.

2. Review for Action: Letter of Resignation, William Dow, DPW: Josh Made the Motion to accept Mr. Dow's letter of resignation with regret and to send him a letter of appreciation for his years of service to the Town. Paul Seconded and the Motion carried Unanimously.

V. OLD BUSINESS:

1. NHMA Policy Recommendations: Walter reported that based on the responses he received to date from the Board, he is working on a summary and will have the final tally for next week's work session. He did ask for clarification regarding those that the Board didn't select and if that meant they were in favor. The Board agreed that it does. 1) Joe Cormier asked and learned that Walter will be representing the Town at the conference and will vote on September 23rd for the direction on policy. Mr. Cormier commented about the pending legislation that will define an accessory dwelling unit. Russ reported that the Planning Board will be having an open forum about the Town's proposed ordinance on accessory dwelling units.

VI. OTHER BUSINESS:

1. Board Update Reports: 1) Russ reported on an application before the Planning Board regarding Old Harvard Camp Road and specifically the width of the road and the Town's Policy #2, Recommended Minimums for Private Roads. Harvard Camp Road is now 50' and the right of way drops to 40'. The Planning Board asked Russ to convey their desire for the Selectmen to review Policy #2, moving it from a Selectmen's policy to a zoning ordinance due to the many variations of roads in Town and the need to regulate the road

widths. 2) Paul reported that the Master Plan Steering Committee met with the new goals drafted by Mike Izard of LRPC, and they are now expecting to receive the transportation goals. Paul, referring to the earlier conversation about accessory dwelling units, thought that the Town should collaborate with Center Harbor in the Bay Water Sewer District area, to identify and better utilize space. Josh agreed, adding that entry level housing is limited by the Town's 40,000 square foot lot requirement. Russ said that the concept of nodes will start in the Village district. Walter asked Paul what the topics of discussion would be with Center Harbor. Paul thought that the two Towns could design a charrette specifically on what to do with pockets of vacant land in the Bay Water Sewer District area. Russ wondered about the new LED lights and nodes around businesses, and the negative effect that might have. 1] Joel Mudgett told the Board about an article he read in the *Laconia Sun* where the City of Laconia is talking about buying their own street lights which are eligible for rebates through Eversource, and they wouldn't be subject to the extra fees. Walter said he is going to ask the NHEC if the costs will diminish as the lights get older and depreciate. 3) Jean reported that she attended the Paralyzed Veterans of America award dinner on Saturday and said it was a great event. 4) Josh provided the Board with copies of what he feels is close to the final draft for the Time Warner Cable franchise agreement. Some of the changes include a 5 year agreement vs 15, subdivisions with underground conduit for utility wires must include space for cable companies' use, 5 homes per ½ mile vs. 15 per mile, providing the Town with a digital and paper map on a yearly basis, and a local office, closer to Moultonborough than Plymouth and Conway, with hours not less than Monday-Friday. Josh added that he thought a local business would be willing to take on selling/distributing cable equipment, etc. Also, the agreement would ask TWC to help the Town get Boston channels vs. Maine. Paul commented that if TWC doesn't do anything, it will automatically go to a 5 year agreement.

2. Town Administrator's Report: Walter reported that Fairpoint continues to work on the line and pole relocation on the Far Echo and Neck intersection, and the contractor is working around them. Construction on the Public Safety Building parking lot will start on Monday. The opening for Equipment Operator for the DPW has been advertised. September 12th, Department Heads received the FY17 Budget & Legislative Package Transmittal and a copy was placed in the Board's Read file. Walter advised the Board that Chris Theriault found a different vendor for the line striping on the Neck from Shaker Jerry to Trexler's Marine, both sides of the road (approximately 40,000') for \$1,520 and they can start next week. DOT has responded to him and they don't intend on doing the work. He reported that the work has been authorized and he is drafting a maintenance agreement with the state for the edge line only. He will have Scott Kinmond and Chris T. review it. Walter provided the Board with a print out from NHEC on the expected costs when upgrading to the new LED street lights, which will be \$2,000 more a year (\$165/month higher) than the current operating costs. This cost doesn't include any reinstalled lights. He added that the change to LED will reduce the Town's wattage usage by approximately 2,400 watts/month. The Volunteer Appreciation Picnic is scheduled for Saturday, 11 a.m. to 2 p.m., at Camp Robindel and the Board should arrive at 10 a.m. to help set up. As requested, Walter contacted the Lions Club and learned that it is available on October 24th to hold the Conference of Committees. They did ask how they are to proceed when booking events once the lease has expired. The Board agreed that they should continue as they are now. 1) Mr. Mudgett asked what the Town's liability would be once the lease expires for events that include alcohol. Walter

replied that he will put the question to Primex, but it has been his experience that the burden of liability is put on the tenant to provide their own insurance. He added that he will review the Town's policy on events being held on Town property and if needed will look to have the policy amended for the Lions Club use. Walter said that to date they have received only 1 at large volunteer application for the Recreation Advisory Board and asked the Board how they wanted to proceed. Paul thought that with only 1 at large member, they can't proceed. Chris is the Selectmen's representative, and Paul was unsure if anyone from the School Board has been appointed to the RAB, or if they even know that someone should be. Jean asked and Walter advised her that notices have been sent out requesting volunteers. Russ asked if Scott Kinmond has given his notice. Walter replied that he hasn't received it and it should go the Selectmen. He added that he hoped Scott would work with Chris T. on the DPW/Highway budget.

3. Milfoil Committee Minutes: Acknowledged.

VII. CORRESPONDENCE: None.

VIII. CITIZEN INPUT: 1) Mr. Mudgett asked what is happening with the PSB parking lot in regards to the side by Berry Pond. Walter told him that the Town will need a Shoreline Protection permit for the east side by the pond, which is scheduled for construction in the spring. Construction will start on the west side first as the bid was for the entire project. Mr. Mudgett expressed his concern about drainage being installed by the building to divert water away from it and the pavement, which was the cause of the problem in the first place. Walter assured him that this will be done.

IX. NON-PUBLIC SESSION: Not needed.

X. ADJOURNMENT: Josh Made the Motion to Adjourn. Paul Seconded.
Motion Carried Unanimously.
Russ adjourned the meeting at 7:46 p.m.

Christopher P. Shipp
Approved

10/6/16 Hope K. Kokas
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant